2016 ANNUAL REPORT

St Mary’s Catholic Primary School, Warwick
A Catholic co-educational school of the Diocese of Toowoomba

“Seek the Truth”

<table>
<thead>
<tr>
<th>Address</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>PO Box 555</td>
<td>07 4661 1872</td>
</tr>
<tr>
<td>163 Palmerin St</td>
<td></td>
</tr>
<tr>
<td>Warwick QLD 4370</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Year Levels</th>
<th>Enrolment</th>
<th>Year Levels</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>Prep – Year 6</td>
<td>335</td>
<td>Fax</td>
<td><a href="mailto:smwarwick@twb.catholic.edu.au">smwarwick@twb.catholic.edu.au</a></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Principal (Acting)</th>
<th>Vacation Care</th>
<th>Boarders</th>
<th>After School Care</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mrs Margaret Grew</td>
<td>No</td>
<td>No</td>
<td>No</td>
<td>07 4661 4809</td>
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</table>

Our Mission

St. Mary's Catholic Primary School exists as part of the local faith community to support parents/caregivers in the education of their children.

While recognizing the uniqueness of each person, we are committed to providing a quality learning environment that nurtures the spiritual, emotional, academic, social and physical development of each person in the school community.

Using Jesus as our compass, we aim to create an inclusive environment characterized by mutual care for and respect of others, acceptance, peace, joy and an enduring hope for the future.

We have strong parish links and our parents play a significant role in the operation of the school through the Parents & Friends Association, School Board and volunteering in classroom and school activities and/or tuck-shop. Daily prayer and meditation is important and liturgies are celebrated regularly.

We strive to be a community that builds positive relationships and serves our families and the Warwick community.
Distinctive Curriculum Offerings

The school curriculum implements the Learning Areas of ACARA and the QCAA. The Brisbane Religion Curriculum is implemented under Toowoomba Catholic Schools Office guidance. Maintaining strong academic standards is an ongoing focus at St Mary’s. We value prime teaching time and continue to place emphasis on quality teaching of Literacy and Numeracy and improving student outcomes.

The school's teaching staff prepares school based curriculum documents and Learning Area Programs for our school. The delivery of the curriculum is a year-based model. The school strives to develop in students the skills, attitudes and values that will enable them to reach their full potential as successful and responsible citizens.

The school community recognizes the individual needs of its students and endeavors to provide teaching and learning programs to suit these needs. A major focus for 2016 was the continued implementation of the Super Six reading strategies to support the explicit teaching of reading comprehension.

Grouping of students

The students at St Mary’s Primary School are grouped in year levels from Prep to Year 6.

Specialization among Teachers

St Mary’s Primary School has specialist teachers for the areas of Music, Information Communication Technology capabilities and Health & Physical Education. These teachers work with all classes from Prep to Year Six. The school also has a Teacher-Librarian, two Library Assistants and two specialist Learning Support Teachers.

Use of Computers

There are electronic Interactive Smartboards in all classrooms, the two libraries and the Learning Support classrooms. A class set of 30 laptops is available in each campus library. The MacKillop Centre (School Hall) has a large dual data projector for assemblies, whole school events, social gatherings and learning activities. All classrooms have additional computers and each Year Level cohort has access to 8 (lower campus) or 10 (upper campus) iPads.

Extra-Curricular Activities

St Mary’s offers students the opportunity to participate in a variety of extra-curricular activities:

- Local Interschool Regional Team Sport activities (Cricket, Netball, Softball, Ballgames)
- Diocesan Interschool Catholic Carnivals (Touch Football and Netball)
- Opportunities for regional/state sport selection in a wide variety of disciplines
- Senior and Junior School Choir
- School musical or musical event each year
- Year 6 Camp
- Class Liturgies
- Year Level Masses
- Whole School Masses
- NAIDOC Week celebrations
- School Feast Day and Market Day
• ICAS Competitions (English, Mathematics, Computers, Writing, Spelling and Science)
• Participation in St Vincent de Paul Appeals, Lenten Projects and Missions fund-raising events
• Curriculum and Cultural focused excursions
• Warwick Jumpers & Jazz Festival Community School displays

Social Climate

St. Mary’s School exists to support parents and caregivers in the education of their children. The school is committed to providing an environment which nurtures the spiritual, emotional, academic, physical and social development of each person to his or her full potential. The school strives to offer quality education founded on Gospel values and the Catholic Christian tradition.

We concentrate on the uniqueness of each child and foster the development of a healthy self-esteem by encouraging participation in a wide range of activities at school, parish and local level. We strive to develop a sense of belonging and pride in oneself, work, school and the community – local, national and global.

The ‘You Can Do It’ Pastoral Care program operates from Prep to Year 6 at St Mary’s to enhance students’ development in important life skills.

Bullying undermines Catholic Christian values and can prevent students from achieving their full potential in the educational and social setting. St Mary's School has an Anti-Bullying Policy and Behaviour Management Policies and procedures. The school community, especially students, are made aware of expectations of behaviour and interpersonal relationships based on personal responsibility, care, respect, inclusion, forgiveness and diversity. Teachers actively teach strategies and approaches for positive behaviour, and respect for one another. The school has adopted the Restorative Justice Process for schools to support reconciliation between parties. Bullying is not tolerated and is addressed immediately and consistently through implementation of the policy’s disciplinary consequences.

Teachers are aware of and receive regular in-service on these policies, procedures and legislative requirements. Policy documents are made available to parents / caregivers at the time of enrolment and attention is drawn to them periodically through the newsletter or parental letters as required. The Parent Handbook is available on line for ready access. Relevant school policies are available via the school website.

All staff are annually inducted in Student Protection and Code of Conduct.

The school provides a student counselling service for students who may be experiencing difficulties that impact on their learning at school. The School Counsellor is employed by the Toowoomba Catholic Schools Office. Parent permission is sought when counselling is recommended.

Parental Involvement

St Mary's actively welcomes and encourages parental involvement in the education of their children. Opportunities for parental involvement include:
- Parent-Teacher Information sessions at the beginning of each school year
- Twice yearly Parent-Teacher interviews (Term 1 & Term 3)
- Assistance with daily classroom rotation activities
- Parents & Friends Association
- School Board representation
- Tuck-shop service
- Sports Coaching and Sports Team management
- Mother’s Day and Father’s Day stalls
- School social events such as the Race Day, Movie Night and Trivia Night.
- Invitation to all school assemblies, liturgies, mass and celebrations
- School Assemblies
- Sports Carnivals
- Excursions and Camps

**School Financial Information**

The financial resources available to schools are directly influenced by the nature of the school (including its location and profile), its programs and its operations.

School Financial Information (Net recurrent income and Capital Expenditure) for St Mary’s School Warwick can be found at: [http://www.myschool.edu.au/](http://www.myschool.edu.au/)

- Go to “Find a School” text box or type in Warwick 4370
- Select Non-government school
- Select St Mary’s School
- Go to School Finances in the menu box

**Staff Composition**

<table>
<thead>
<tr>
<th>Workforce Composition</th>
<th>Total Teaching Staff</th>
<th>Total Non-teaching Staff</th>
<th>Indigenous Staff</th>
</tr>
</thead>
<tbody>
<tr>
<td>Headcounts</td>
<td>30</td>
<td>19</td>
<td>1</td>
</tr>
<tr>
<td>Full-time equivalents</td>
<td>20</td>
<td>7.2</td>
<td>1</td>
</tr>
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</table>

**Teacher Qualifications**

<table>
<thead>
<tr>
<th>Qualification</th>
<th>% of Teaching Staff</th>
</tr>
</thead>
<tbody>
<tr>
<td>Doctoral / Post-Doctoral</td>
<td>0%</td>
</tr>
<tr>
<td>Masters</td>
<td>15%</td>
</tr>
<tr>
<td>Bachelor Degree</td>
<td>70%</td>
</tr>
<tr>
<td>Diploma</td>
<td>5%</td>
</tr>
<tr>
<td>Certificate</td>
<td>10%</td>
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</table>
Professional Development

The Staff has access throughout the year to attend professional development in a variety of Key Learning Areas. Throughout each year, a significant portion of the school budget is allocated to staff professional development. The opportunities for 2016 included:

- Reading Comprehension
- Student Protection and Code of Conduct
- Teacher Planning Days
- Feedback on Classroom observations for the teaching of reading
- CPR Training
- National Consistent Collection of Data
- Visible Learning and the Importance of Feedback
- Assistive Technology
- Technologies Curriculum
- Attachment and Trauma
- HaSS Curriculum
- Bishop's Inservice Day
- Consistent Teacher Judgement Day - Writing
- EICE Review Teams
- Principal and APRE professional development
- Middle Leaders' Professional Learning Days

| 2016 School PD Budget Allocation | $ 47 895 |

Average Staff Attendance

96.61%

Staff Retention

100%
Average Student Attendance Rate
93.19%

Student Attendance for Each Year Level (expressed as %)

<table>
<thead>
<tr>
<th>Year</th>
<th>Prep</th>
<th>Year 1</th>
<th>Year 2</th>
<th>Year 3</th>
<th>Year 4</th>
<th>Year 5</th>
<th>Year 6</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>92.82%</td>
<td>93.21%</td>
<td>93.21%</td>
<td>93.67%</td>
<td>92.17%</td>
<td>93.48%</td>
<td>94.37%</td>
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</tbody>
</table>

Description of How Non-Attendance is managed by the School

- Class rolls are marked electronically by 8.50 am and again at 2.00 pm.
- With unexplained non-attendance, parents are contacted via phone or SMS after 9am via the school office.
- Parents are reminded to contact the school to explain any absence from school. These reminders are placed in the school newsletter when required.
- Parents are informed in writing about concerns of frequent non-attendance, and, if necessary, an appointment with the principal is made to discuss the situation.
- Absences are noted on school report cards

National Assessment Program Literacy and Numeracy (NAPLAN) Results

<table>
<thead>
<tr>
<th>Year 3 Test Results</th>
<th>OUR SCHOOL AVERAGE</th>
<th>NATIONAL AVERAGE</th>
<th>STATE AVERAGE</th>
<th>Percentage of Students at or above the National Benchmark</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reading</td>
<td>432</td>
<td>426</td>
<td>419.8</td>
<td>91</td>
</tr>
<tr>
<td>Writing</td>
<td>410</td>
<td>421</td>
<td>409.8</td>
<td>96</td>
</tr>
<tr>
<td>Spelling</td>
<td>423</td>
<td>420</td>
<td>410.3</td>
<td>96</td>
</tr>
<tr>
<td>Grammar and Punctuation</td>
<td>445</td>
<td>436</td>
<td>433.1</td>
<td>94</td>
</tr>
<tr>
<td>Numeracy</td>
<td>394</td>
<td>402</td>
<td>396.3</td>
<td>96</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Year 5 Test Results</th>
<th>OUR SCHOOL AVERAGE</th>
<th>NATIONAL AVERAGE</th>
<th>STATE AVERAGE</th>
<th>Percentage of Students at or above the National Benchmark</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reading</td>
<td>506</td>
<td>502</td>
<td>500.1</td>
<td>91</td>
</tr>
<tr>
<td>Writing</td>
<td>493</td>
<td>476</td>
<td>466.3</td>
<td>93</td>
</tr>
<tr>
<td>Spelling</td>
<td>507</td>
<td>493</td>
<td>485.8</td>
<td>95</td>
</tr>
<tr>
<td>Grammar and Punctuation</td>
<td>538</td>
<td>505</td>
<td>505.2</td>
<td>95</td>
</tr>
<tr>
<td>Numeracy</td>
<td>493</td>
<td>493</td>
<td>488.3</td>
<td>95</td>
</tr>
</tbody>
</table>
**Value Added**

The community of St Mary’s Primary School continually seeks meaningful ways to partner parents in the education of children. Staff members strive to develop programs and procedures that will add value to the educational experience of all students. Our school endeavours to support and provide educational, cultural and spiritual opportunities for all within the context of the goals of Toowoomba Catholic Schools Office, Queensland Catholic Education Commission and government initiatives and policies.

Unique educational experiences include:

- Close association with St Mary’s Kindergarten
- St Mary’s Kindergarten Transition Days and Activity Days with the Prep Classes
- Transition days for Year 6 students to Assumption College (Secondary School)
- Senior Choir performances at Rose City Shopping Centre
- Annual Catholic Education Week Liturgy with Assumption Secondary College
- Shared School Feast Day Mass with Assumption Secondary College
- Participation in ICAS English, Writing, Spelling, Mathematics, Science and Computer Competitions
- Inclusion in annual Catholic Education Week activities within Warwick and Toowoomba
- Swimming Tuition in Term 4 with qualified instructors at the Warwick Indoor Recreation and Aquatic Centre (Prep – 6)
- Participation in Warwick regional events (Rose & Rodeo activities, ANZAC Day Commemoration March and Service, Remembrance Day Service, Jumpers and Jazz, National Story telling day.)
- Annual Holy Week Liturgy Presentation
- Annual Nativity Liturgy Presentation

**School Renewal and Improvement Process**

School Renewal and Improvement is an on-going process of self-evaluation measured against a commonly agreed set of criteria known as Excellence in Catholic Education (EiCE) in the diocese. It informs action planning at the school level to identify areas of strength and areas for improvement. Above all, Catholic schools must be good schools with a strong learning orientation and a strong sense of purpose. This process provides an opportunity for each school to reflect on 4 Domain of Catholic Life and Religious Education; Learning and Teaching; Leadership for School Improvement and Strategic Resourcing. Each of these domains has components (24 in total) which are reviewed on a cyclical basis and plans for improvement developed if necessary.

In 2016, the improvement reviews undertaken at St Mary’s were *Compliance and Accountability, Social Justice and Action, Financial Management, Pedagogical Practices – Planning and Teaching, Students with Additional Learning Disabilities, Strategic Leadership and Community Partnerships and Ownships*. Once reviewed, identified improvements were strategically planned for in the Annual Action Plan.
Parent Satisfaction

St Mary’s Primary School has several avenues for assessing the level of student, staff and parent satisfaction with the school. Parents are encouraged to maintain regular communication with their child’s teacher and the school offers parent/teacher nights and formal parent-teacher interviews. The Parents and Friends Association is a forum at which parents can provide feedback to the school on satisfaction levels. The School Board is another vital arena for parents to express their approval in partnership with the school executive. Every five years, the school undergoes an accreditation process with the Non-State Accreditation Board.

Parent, Student and Staff satisfaction is measured locally each year through a RADII survey administered by the Toowoomba Catholic School Office. If necessary, improvement plans are put into place to address feedback in the Annual Action Plan for the school.

2016 Parent Satisfaction Comments:

- “The staff are wonderful. Overall we are happy with how things are going. Thank you for your hard work and dedication to the spiritual, religious and academic education of our children.”

- “I love the friendly staff. I have no anxiety of leaving my children at school because of the lovely environment the staff provide to the children”.

- “St Mary’s provides a wonderful environment for our children to learn. The leadership team and teachers are committed to the education and religious development of all students”.

- “My child loves attending school. Having a caring and approachable teacher makes all the difference in the children’s learning and makes them feel like they belong”.

A hardcopy of this report is available by request from the Principal